



Ralph Butterfield Primary School

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Headteacher: Mrs E Clark BA (Hons) QTS

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Pupil Premium Important Information for all

Dear Parent/Carer

I am writing to you to inform you about 'Pupil Premium', which is additional funding allocated to schools, by the Government. The additional funding is to enable schools to provide extra support, for specific children, through a variety of methods. Where a child meets the set criteria, the school receives Pupil Premium funding and can utilise this funding to best support the child and their individual needs. The money is there to be granted, but if a school is not aware of child eligibility, extra funds will not be received and children will miss out on the additional resources that this funding could provide. It is therefore vital to our school, and children, that everyone who is eligible shares this information, or in the case of free school meals, makes an application.

Funding is allocated to children who meet at least one of the following criteria:

- Children eligible for a **free school meal** (including children who have claimed for free school meals at any point in the last 6 years) *not to be confused with 'Universal Free School Meals', the government scheme that enables Reception to Year 2 children to receive a free school meal.*
- Children who have left care through adoption, a special guardianship order, a residence order or a child arrangement order
- Children who are currently looked after
- Children from service families

If you think your child may be eligible for an income based free school meal, *regardless of the year group they are in*, and you don't currently claim, please read through the attached information which gives more detail and includes a link to the application portal.

Will children know who is on Pupil Premium?

Please be assured that we make every effort to treat this matter with the appropriate discretion. We do not discuss Pupil Premium with pupils and it is highly unlikely that pupils would know whether they themselves are eligible for Pupil Premium or not.

What is Pupil Premium funding used for?

The average achievement of this group of pupils, nationally, is typically lower than the remainder of the cohort. Funding is allocated to schools to support them in addressing the achievement gap between pupils who are eligible for Pupil Premium and those who are not. Not all children in receipt of Pupil Premium will be in this particular position, in which case the funding will be used to support them in other ways.

Pupil Premium funding may be used in the following ways:

- To subsidise educational resources that your child needs for school
- To subsidise the cost of such as school uniform / music lessons for your child
- To subsidise curriculum trips or activities
- Extra-curricular trips may be considered in exceptional circumstances
- Other expenses judged by the school to maximise pupil progress and achievement
- Additional training for staff in order to meet specific needs of children
- Employing additional staff to help us meet all of our children's needs

Where can I find out more?

Schools in receipt of any amount of pupil premium funding must ensure this money is used to maximise pupil achievement; details regarding the areas of spending are then to be openly shared. We have some information on how the money was spent within our school, during the previous academic year, alongside our strategy for the future, on our school [website](#).

We are an inclusive school; children and families should not be prevented from participating fully in the life of the school as a result of a set of personal, family circumstances. If you would like to discuss Pupil Premium further, please do not hesitate to contact me via the school office: 01904 768325 (Option 3) or email Ralphbutterfield.school@york.gov.uk.

If you are already in receipt of Pupil Premium funding, no further action is required.

Yours sincerely



Mrs H Stephenson
Pupil Premium Lead
Deputy Headteacher

*Please see the next page for additional information regarding free school meals
and a link to the application portal.*



Types of Free School Meals

There are two types of free school meals available to children attending Ralph Butterfield Primary school (a government maintained school).

Universal Infant *Free School Meals*

All children in the first three years of primary school (those in reception, year 1 and year 2) and attending full-time are automatically entitled to take up a free school meal. These school meals are called 'Universal Infant Free School Meals'.

Free School Meals

You can apply for free school meals for any child who attends our school (all year groups) if you receive one of these benefits:

- Income Support
- Income-based Job Seekers' Allowance
- Income-related Employment and Support Allowance
- Child Tax Credit combined with **both** a household income below £16,190 per annum **and** not in receipt of any Working Tax Credit
- Support under part VI of the Immigration and Asylum Act 1999
- Guarantee Element of state Pension Credit
- Universal Credit, with annual household earnings of less than £7,400

You **may** also qualify if:

- you've just started working less than 16 hours a week, or
- your employment has stopped for a temporary 4-week 'run-on' period

If you feel you **may** meet the criteria above, then please apply online by visiting:

<https://www.york.gov.uk/SchoolMeals>

What if my child is in Reception, Year 1 or Year 2 and I think they may be entitled to both?

It is important that parents/carers of Reception - Year 2 children, whose children are eligible for income based free school meals, are claiming them. This eligibility opens up many more opportunities due to the pupil premium funding. Any child eligible for free school meals does not have to actually have a hot school meal, but the option will be there for you to have them for free at any point

Pupil Premium

If your child is receiving a **Universal Infant** free school meal and you also feel that you meet the criteria for **Free School Meals**, please do still apply. Pupil Premium is additional funding, paid to the school, for each child in receipt of Free School Meals. As a school, we are able to use Pupil Premium funding to support children to help develop their academic progress, their self-esteem or their social and emotional skills.